



# Stoke School

*Tū iti Tū Tonu Mai*

## ANNUAL REPORT

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**School Directory**

**Ministry Number:** 3223

**Principal:** Sarah Davies

**School Address:** 601 Main Road, Stoke, Nelson

**School Postal Address:** PO Box 2073, Nelson

**School Phone:** 03 547 7582

**School Email:** [principal@stoke.school.nz](mailto:principal@stoke.school.nz)

# STOKE SCHOOL

Annual Report - For the year ended 31 December 2022

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# Stoke School

## Members of the Board

For the year ended 31 December 2022

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expired/ Expires</b>
Mel Llewelin	Presiding Member	Elected	Sep 2025
Sarah Davies	Principal	ex Officio	
Bryar Taulilo	Parent Representative	Elected	Sep 2025
Greg Price	Parent Representative	Elected	Sep 2025
Karen Mclean	Parent Representative	Elected	Sep 2025
Soraya Paki Paki	Parent Representative	Elected	Sep 2025
Sarah Oates	Staff Representative	Elected	Sep 2025
Holly Ramsay	Presiding Member	Elected	Sep 2022
Lucy Jackson	Parent Representative	Elected	Sep 2022
Jonathan McWatt	Parent Representative	Elected	Sep 2022
Kellie Todd	Parent Representative	Elected	Sep 2022
Sara Jamieson	Parent Representative	Elected	Sep 2022
Craig Logan	Staff Representative	Elected	Sep 2022





# Stoke School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Revenue</b>				
Government Grants	2	2,430,470	2,262,717	2,546,181
Locally Raised Funds	3	43,371	29,435	37,502
Interest Income		7,791	2,500	3,002
Gain on Sale of Property, Plant and Equipment		5,914	-	-
		<u>2,487,546</u>	<u>2,294,652</u>	<u>2,586,685</u>
<b>Expenses</b>				
Locally Raised Funds	3	3,529	500	7,784
Learning Resources	4	1,488,855	1,673,959	1,758,393
Administration	5	369,418	143,334	291,947
Finance		1,513	2,000	1,835
Property	6	500,458	468,809	484,055
Loss on Disposal of Property, Plant and Equipment		-	-	7,791
		<u>2,363,773</u>	<u>2,288,602</u>	<u>2,551,805</u>
<b>Net Surplus / (Deficit) for the year</b>		123,773	6,050	34,880
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>123,773</u>	<u>6,050</u>	<u>34,880</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# Stoke School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Equity at 1 January		687,100	687,100	652,220
Total comprehensive revenue and expense for the year		123,773	6,050	34,880
Equity at 31 December		810,873	693,150	687,100
Accumulated comprehensive revenue and expense		810,873	693,150	687,100
Equity at 31 December		810,873	693,150	687,100

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Stoke School

## Statement of Financial Position

As at 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	7	572,477	754,345	675,833
Accounts Receivable	8	115,907	99,652	99,652
GST Receivable		-	18,391	18,391
Prepayments		5,504	4,278	4,278
Investments	9	124,562	92,523	92,523
Funds Receivable for Capital Works Projects	15	3,329	9,862	9,862
		<u>821,779</u>	<u>979,051</u>	<u>900,539</u>
<b>Current Liabilities</b>				
GST Payable		168	-	-
Accounts Payable	11	133,412	144,653	144,653
Revenue Received in Advance	12	7,609	3,000	3,000
Provision for Cyclical Maintenance	13	76,943	22,627	17,315
Finance Lease Liability	14	6,236	8,110	8,110
Funds held for Capital Works Projects	15	40,383	266,203	266,203
		<u>264,751</u>	<u>444,593</u>	<u>439,281</u>
<b>Working Capital Surplus/(Deficit)</b>		557,028	534,458	461,258
<b>Non-current Assets</b>				
Property, Plant and Equipment	10	315,993	263,881	329,227
		<u>315,993</u>	<u>263,881</u>	<u>329,227</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	13	46,182	99,414	97,610
Finance Lease Liability	14	15,966	5,775	5,775
		<u>62,148</u>	<u>105,189</u>	<u>103,385</u>
<b>Net Assets</b>		<u>810,873</u>	<u>693,150</u>	<u>687,100</u>
<b>Equity</b>		<u>810,873</u>	<u>693,150</u>	<u>687,100</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# Stoke School

## Statement of Cash Flows

For the year ended 31 December 2022

	Note	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Cash flows from Operating Activities</b>				
Government Grants		684,656	550,637	737,444
Locally Raised Funds		57,121	29,435	29,529
Goods and Services Tax (net)		18,559	-	42,116
Payments to Employees		(384,605)	(285,540)	(471,015)
Payments to Suppliers		(192,350)	(215,520)	(350,821)
Interest Received		6,385	2,500	3,085
Net cash from/(to) Operating Activities		189,766	81,512	(9,662)
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(7,973)	(3,000)	(16,432)
Purchase of Investments		(32,039)	-	-
Proceeds from Sale of Investments		-	-	67,460
Net cash (to)/from Investing Activities		(40,012)	(3,000)	51,028
<b>Cash flows from Financing Activities</b>				
Finance Lease Payments		(13,063)	-	(8,119)
Funds Administered on Behalf of Third Parties		(240,047)	-	(39,038)
Net cash (to)/from Financing Activities		(253,110)	-	(47,157)
<b>Net (decrease)/increase in cash and cash equivalents</b>		<b>(103,356)</b>	<b>78,512</b>	<b>(5,791)</b>
Cash and cash equivalents at the beginning of the year	7	675,833	675,833	681,624
<b>Cash and cash equivalents at the end of the year</b>	<b>7</b>	<b>572,477</b>	<b>754,345</b>	<b>675,833</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# Stoke School

## Notes to the Financial Statements

### For the year ended 31 December 2022

#### 1. Statement of Accounting Policies

##### 1.1. Reporting Entity

Stoke School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a School as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### 1.2. Basis of Preparation

###### *Reporting Period*

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the School is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest whole dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Cyclical Maintenance*

A School recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the School buildings. The estimate is based on the School's best estimate of the cost of painting the School and when the School is required to be painted, based on an assessment of the School's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

#### *Critical Judgements in applying accounting policies*

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the School. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 14. Future operating lease commitments are disclosed in note 21b.

##### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### *Government Grants*

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period to which they relate. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### *Other Grants where conditions exist*

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

#### *Donations, Gifts and Bequests*

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

#### *Interest Revenue*

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.



#### **1.4. Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

#### **1.5. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

#### **1.6. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

#### **1.7. Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

#### **1.8. Inventories**

Inventories are consumable items held for sale and comprised of stationery, canteen and School uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **1.9. Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **1.10. Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### ***Finance Leases***

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the Statement of Comprehensive Revenue and Expense over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the School will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	20 years
Furniture and equipment	7-15 years
Information and communication technology	4-5 years
Motor vehicles	8 years
Textbooks	3 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

### **1.11. Impairment of property, plant and equipment and intangible assets**

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the School engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the Statement of Comprehensive Revenue and Expense.

The reversal of an impairment loss is recognised in the Statement of Comprehensive Revenue and Expense. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

### **1.12. Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **1.13. Employee Entitlements**

#### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in Statement of Comprehensive Revenue and Expense in the period in which they arise.



#### **1.14. Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### **1.15. Funds held for Capital Works**

The School directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **1.16. Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision is a reasonable estimate, based on the School's best estimate of the cost of painting the School and when the School is required to be painted, based on an assessment of the School's condition.

The School carries out painting maintenance of the whole School over a variety of periods in accordance with the conditional assessment of each area of the School. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

#### **1.17. Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as financial assets at fair value through other comprehensive revenue and expense in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investments' fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in the Statement of Comprehensive Revenue and Expense unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to the Statement of Comprehensive Revenue and Expense.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in the Statement of Comprehensive Revenue and Expense.

#### **1.18. Borrowings**

Borrowings, on normal commercial terms, are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

#### **1.19. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**1.20. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**1.21. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Government Grants - Ministry of Education	676,291	515,637	712,960
Teachers' Salaries Grants	1,168,885	1,393,846	1,329,935
Use of Land and Buildings Grants	329,933	318,234	318,234
Healthy Lunches Grant	222,060	-	155,241
Other Government Grants	33,301	35,000	29,811
	<u>2,430,470</u>	<u>2,262,717</u>	<u>2,546,181</u>

The School has opted in to the donations scheme for this year. Total amount received was \$34,950 (2021: \$37,650).

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Donations & Bequests	13,091	4,615	8,003
Fees for Extra Curricular Activities	1,315	-	2,364
Trading	1,065	100	4,148
Fundraising & Community Grants	3,570	9,000	7,737
Other Revenue	24,330	15,720	15,250
	<u>43,371</u>	<u>29,435</u>	<u>37,502</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	2,567	500	5,359
Trading	962	-	2,425
	<u>3,529</u>	<u>500</u>	<u>7,784</u>
	<u>39,842</u>	<u>28,935</u>	<u>29,718</u>

*Surplus / (Deficit) for the year Locally raised funds*

## 4. Learning Resources

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	17,434	29,567	22,538
Equipment Repairs	4,107	6,000	2,143
Information and Communication Technology	6,959	15,500	6,930
Library Resources	429	400	272
Employee Benefits - Salaries	1,402,282	1,547,646	1,655,389
Staff Development	4,866	6,500	5,130
Depreciation	52,778	68,346	65,991
	<u>1,488,855</u>	<u>1,673,959</u>	<u>1,758,393</u>

## 5. Administration

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	4,986	5,734	4,841
Board Fees	3,810	3,500	3,610
Board Expenses	1,369	600	-
Communication	3,270	4,800	3,214
Consumables	6,921	9,500	8,533
Operating Lease	1,457	2,500	1,370
Legal Fees	870	1,500	-
Healthy Lunches Expenses	222,060	-	155,241
Other	15,145	21,450	13,378
Employee Benefits - Salaries	101,111	86,500	85,314
Insurance	5,418	4,250	6,144
Service Providers, Contractors and Consultancy	3,001	3,000	10,302
	<u>369,418</u>	<u>143,334</u>	<u>291,947</u>



## 6. Property

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	6,706	6,500	4,846
Consultancy and Contract Services	14,140	12,710	18,554
Cyclical Maintenance Provision	8,200	19,788	37,763
Grounds	4,563	11,000	9,014
Heat, Light and Water	49,352	33,500	39,694
Repairs and Maintenance	28,326	19,337	14,339
Use of Land and Buildings	329,933	318,234	318,234
Security	2,915	2,500	3,060
Employee Benefits - Salaries	56,323	45,240	38,551
	<u>500,458</u>	<u>468,809</u>	<u>484,055</u>

The Use of Land and Buildings figure represents 5% of the School's total property value. Property values are established as part of the nationwide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	572,477	724,242	645,730
Short-term Bank Deposits	-	30,103	30,103
Cash and Cash Equivalents for Statement of Cash Flows	<u>572,477</u>	<u>754,345</u>	<u>675,833</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$572,477 Cash and Cash Equivalents, \$40,383 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the School's buildings. The funds are required to be spent in 2023 on Crown owned school buildings.

## 8. Accounts Receivable

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	1,832	10,973	10,973
Receivables from the Ministry of Education	19,882	736	736
Interest Receivable	1,779	373	373
Teacher Salaries Grant Receivable	92,414	87,570	87,570
	<u>115,907</u>	<u>99,652</u>	<u>99,652</u>
Receivables from Exchange Transactions	3,611	11,346	11,346
Receivables from Non-Exchange Transactions	112,296	88,306	88,306
	<u>115,907</u>	<u>99,652</u>	<u>99,652</u>

## 9. Investments

The School's investment activities are classified as follows:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	124,562	92,523	92,523
Total Investments	<u>124,562</u>	<u>92,523</u>	<u>92,523</u>

## 10. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2022	177,735	-	-	-	(21,197)	156,538
Building Improvements	128,905	6,015	-	-	(16,985)	117,935
Furniture and Equipment	11,131	10,068	-	-	(7,312)	13,887
Information and Communication Technology	770	-	-	-	(770)	-
Motor Vehicles	4,787	23,093	(2)	-	(5,730)	22,148
Leased Assets	5,899	993	(623)	-	(784)	5,485
Library Resources						
Balance at 31 December 2022	329,227	40,169	(625)	-	(52,778)	315,993

The net carrying value of equipment held under a finance lease is \$22,148 (2021: \$4,787)

### Restrictions

With the exception of the contractual restrictions relating to the above noted finance leases, there are no other restrictions over the title of the School's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022 Cost or Valuation	2022 Accumulated Depreciation	2022 Net Book Value	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	504,828	(348,290)	156,538	504,828	(327,093)	177,735
Furniture and Equipment	371,174	(253,239)	117,935	365,156	(236,251)	128,905
Information and Communication Technology	112,599	(98,712)	13,887	102,530	(91,399)	11,131
Motor Vehicles	17,391	(17,391)	-	17,391	(16,621)	770
Leased Assets	29,374	(7,226)	22,148	32,001	(27,214)	4,787
Library Resources	22,485	(17,000)	5,485	24,030	(18,131)	5,899
Balance at 31 December	1,057,851	(741,858)	315,993	1,045,936	(716,709)	329,227

## 11. Accounts Payable

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Creditors	14,325	34,467	34,467
Accruals	4,986	7,155	7,155
Employee Entitlements - Salaries	107,733	87,442	87,442
Employee Entitlements - Leave Accrual	6,368	15,589	15,589
	133,412	144,653	144,653
Payables for Exchange Transactions	133,412	144,653	144,653
	133,412	144,653	144,653

The carrying value of payables approximates their fair value.

## 12. Revenue Received in Advance

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Other Revenue in Advance	7,609	3,000	3,000
	7,609	3,000	3,000

### 13. Provision for Cyclical Maintenance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Provision at the Start of the Year	114,925	114,925	77,162
Increase to the Provision During the Year	15,391	19,788	16,407
Other Adjustments	(7,191)	-	21,356
Use of the Provision During the Year	-	(12,672)	-
Provision at the End of the Year	123,125	122,041	114,925
Cyclical Maintenance - Current	76,943	22,627	17,315
Cyclical Maintenance - Non current	46,182	99,414	97,610
	123,125	122,041	114,925

The School's cyclical maintenance schedule details annual painting & other significant cyclical maintenance work to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence.

### 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	8,068	9,033	9,033
Later than One Year and no Later than Five Years	18,483	6,040	6,040
Future Finance Charges	(4,349)	(1,188)	(1,188)
	22,202	13,885	13,885
Represented by:			
Finance lease liability - Current	6,236	8,110	8,110
Finance lease liability - Non current	15,966	5,775	5,775
	22,202	13,885	13,885

### 15. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2022	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Potable Water Upgrade - 217621	11,674	1,695	(13,369)	-	-
Hall Project - 222157	(9,862)	9,862	-	-	-
Pool Project - 222110	11,878	8,563	-	-	20,441
MOE Blk A and C P2 Exterior Upgrade - 214336	18,623	145,867	(144,548)	-	19,942
Carpet Water Damage - 230144	346	-	(346)	-	-
MOE Room 5&6 - project number 224454	223,682	140,383	(367,394)	-	(3,329)
Totals	256,341	306,370	(525,657)	-	37,054

#### Represented by:

Funds Held on Behalf of the Ministry of Education	40,383
Funds Receivable from the Ministry of Education	(3,329)



2021	Opening Balances	Receipts from MoE	Payments	Board Contributions	Closing Balances
	\$	\$	\$	\$	\$
Potable Water Upgrade - 217621	23,223	-	(11,549)	-	11,674
Hall Project - 222157	32,130	-	(41,992)	-	(9,862)
Pool Project - 222110	(2,375)	76,541	(62,288)	-	11,878
MOE Blk A and C P2 Exterior Upgrade - 214336	242,007	833,285	(1,056,669)	-	18,623
Carpet Water Damage - 230144	-	10,711	(10,365)	-	346
MOE Room 5&6 - project number 224454	-	282,681	(58,999)	-	223,682
Totals	294,985	1,203,218	(1,241,862)	-	256,341

**Represented by:**

Funds Held on Behalf of the Ministry of Education	266,203
Funds Receivable from the Ministry of Education	(9,862)

**16. Funds Held on Behalf of the Sports Cluster**

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Funds Held at Beginning of the Year	-	-	394
Funds Spent on Behalf of the Cluster	-	-	(394)
Funds Held at Year End	-	-	-

**17. Related Party Transactions**

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

**18. Remuneration**

*Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, and Deputy Principal.

	2022 Actual	2021 Actual
	\$	\$
<i>Board Members</i>		
Remuneration	3,810	3,610
<i>Leadership Team</i>		
Remuneration	262,517	261,244
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	266,327	264,854

There are six members of the Board excluding the Principal. The Board had held eight full meetings of the Board in the year. The Board also has Finance (two members) and Property (one member) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

*Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual	2021 Actual
	\$000	\$000
Salaries and Other Short-term Employee Benefits:	140-150	140-150
Salary and Other Payments	4-6	4-6
Benefits and Other Emoluments	0-0	0-0
Termination Benefits		

#### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 -110	1.00	2.00
110 -120	1.00	-
	<u>2.00</u>	<u>2.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

#### 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual	2021 Actual
Total Number of People	\$ -	\$ -

#### 20. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

##### Holidays Act Compliance – Schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

##### Additional funding wash up payment

In 2022 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The School is still yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual teacher aides employed in 2022. The Ministry is in the process of determining the amount of the final wash up payment for the year ended 31 December 2022. Even though the payment is probable, the amount to be received is not known with a high level of certainty. The School has therefore not recognised the expected receipt (asset) and income in its financial statements. The payment is expected to be received in July 2023.

#### 21. Commitments

##### (a) Capital Commitments

As at 31 December 2022 the Board has entered into the following contract agreements for capital works.

(a) \$85,031 contract for Pool Refurbishment. This project is fully funded by the Ministry and \$76,541 has been received of which \$56,102 has been spent on the project to balance date. This project has been approved by the Ministry.

(b) \$1,637,100 contract for Blocks A and CP2 upgrade, which will be fully funded by the Ministry of Education. \$1,896,270 has been received, of which \$1,876,328 has been spent. This project has been approved by the Ministry.

(c) \$470,071 contract for ILE upgrade of Block C Classrooms. This project is fully funded by the Ministry and \$423,064 has been received of which \$426,393 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments in relation to Ministry projects at 31 December 2021: \$256,341)

##### (b) Operating Commitments

As at 31 December 2022 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2021: nil)



## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash and Cash Equivalents	572,477	754,345	675,833
Receivables	115,907	99,652	99,652
Investments - Term Deposits	124,562	92,523	92,523
Total Financial assets measured at amortised cost	<u>812,946</u>	<u>946,520</u>	<u>868,008</u>

### Financial liabilities measured at amortised cost

Payables	133,412	144,653	144,653
Finance Leases	22,202	13,885	13,885
Funds Held for Capital Works	37,054	256,341	256,341
Total Financial liabilities measured at amortised Cost	<u>192,668</u>	<u>414,879</u>	<u>414,879</u>

## 23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

