



# Stoke School

*Tū iti Tū Tonu Mai*

## ANNUAL REPORT

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**School Directory**

<b>Ministry Number:</b>	3223
<b>Principal:</b>	Sarah Davies
<b>School Address:</b>	601 Main Road, Stoke, Nelson
<b>School Postal Address:</b>	PO Box 2073, Nelson
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# STOKE SCHOOL

Annual Report - For the year ended 31 December 2021

## Index

Page	Statement
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### Financial Statements

<u>1</u>	Statement of Responsibility
<u>2</u>	Members of the Board
<u>3</u>	Statement of Comprehensive Revenue and Expense
<u>4</u>	Statement of Changes in Net Assets/Equity
<u>5</u>	Statement of Financial Position
<u>6</u>	Statement of Cash Flows
<u>7 - 16</u>	Notes to the Financial Statements

### Other Information

Analysis of Variance

Kiwisport

Independent Auditor's Report

# Stoke School

## Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the School.

The School's 2021 financial statements are authorised for issue by the Board.

# Stoke School

## Members of the Board

For the year ended 31 December 2021

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expired/ Expires</b>
Holly Ramsay	Presiding Member	Elected	Sep 2022
Sarah Davies	Principal ex Officio		
Lucy Jackson	Parent Representative	Elected	Sep 2022
Jonathan McWatt	Parent Representative	Elected	Sep 2022
Kellie Todd	Parent Representative	Elected	Sep 2022
Sara Jamieson	Parent Representative	Elected	Sep 2022
Craig Logan	Staff Representative	Elected	Sep 2022

# Stoke School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	2,546,181	2,408,642	2,479,034
Locally Raised Funds	3	37,502	18,220	54,505
Interest Income		3,002	2,500	5,440
		<u>2,586,685</u>	<u>2,429,362</u>	<u>2,538,979</u>
<b>Expenses</b>				
Locally Raised Funds	3	7,784	500	11,462
Learning Resources	4	1,692,402	1,676,749	1,664,186
Administration	5	291,947	168,050	150,290
Finance		1,835	-	2,557
Property	6	484,055	581,978	561,944
Depreciation	10	65,991	68,346	68,346
Loss on Disposal of Property, Plant and Equipment		7,791	-	4,949
		<u>2,551,805</u>	<u>2,495,623</u>	<u>2,463,734</u>
<b>Net Surplus / (Deficit) for the year</b>		34,880	(66,261)	75,245
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>34,880</u>	<u>(66,261)</u>	<u>75,245</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# Stoke School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Equity at 1 January</b>		652,220	652,220	569,773
Total comprehensive revenue and expense for the year		34,880	(66,261)	75,245
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	7,202
<b>Equity at 31 December</b>		687,100	585,959	652,220
Retained Earnings		687,100	585,959	652,220
<b>Equity at 31 December</b>		687,100	585,959	652,220

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Stoke School

## Statement of Financial Position

As at 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	7	675,833	682,397	681,624
Accounts Receivable	8	99,652	98,454	98,454
GST Receivable		18,391	60,507	60,507
Prepayments		4,278	2,973	2,973
Investments	9	92,523	159,983	159,983
Funds owing for Capital Works Projects	15	-	2,375	2,375
		<u>890,677</u>	<u>1,006,689</u>	<u>1,005,916</u>
<b>Current Liabilities</b>				
Accounts Payable	11	144,653	340,597	340,597
Revenue Received in Advance	12	3,000	-	-
Provision for Cyclical Maintenance	13	17,315	19,788	-
Finance Lease Liability	14	8,110	10,876	10,876
Funds held for Capital Works Projects	15	256,341	297,360	297,360
Funds Held on Behalf of the Sports Cluster	16	-	394	394
		<u>429,419</u>	<u>669,015</u>	<u>649,227</u>
<b>Working Capital Surplus/(Deficit)</b>		461,258	337,674	356,689
<b>Non-current Assets</b>				
Property, Plant and Equipment	10	329,227	321,231	386,577
		<u>329,227</u>	<u>321,231</u>	<u>386,577</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	13	97,610	59,062	77,162
Finance Lease Liability	14	5,775	13,884	13,884
		<u>103,385</u>	<u>72,946</u>	<u>91,046</u>
<b>Net Assets</b>		<u>687,100</u>	<u>585,959</u>	<u>652,220</u>
<b>Equity</b>		<u>687,100</u>	<u>585,959</u>	<u>652,220</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

**Stoke School**  
**Statement of Cash Flows**  
For the year ended 31 December 2021

		2021	2021	2020
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		737,444	585,950	651,535
Locally Raised Funds		29,529	18,220	54,047
Goods and Services Tax (net)		42,116	-	(78,062)
Payments to Employees		(471,015)	(362,200)	(364,401)
Payments to Suppliers		(350,821)	(240,697)	13,402
Interest Received		3,085	2,500	6,866
Net cash (to)/from Operating Activities		(9,662)	3,773	283,387
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(16,432)	(3,000)	(14,747)
Purchase of Investments		67,460	-	68,670
Net cash from/(to) Investing Activities		51,028	(3,000)	53,923
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	7,202
Finance Lease Payments		(8,119)	-	(8,161)
Painting Contract Payments		-	-	(10,481)
Funds Administered on Behalf of Third Parties		(39,038)	-	127,449
Net cash (to)/from Financing Activities		(47,157)	-	116,009
<b>Net (decrease)/increase in cash and cash equivalents</b>		<b>(5,791)</b>	<b>773</b>	<b>453,319</b>
Cash and cash equivalents at the beginning of the year	7	681,624	681,624	228,305
<b>Cash and cash equivalents at the end of the year</b>	<b>7</b>	<b>675,833</b>	<b>682,397</b>	<b>681,624</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# Stoke School

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### 1.1. Reporting Entity

Stoke School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### 1.2. Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Cyclical Maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

###### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### ***Government Grants***

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers Salaries Grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **1.4. Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **1.5. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **1.6. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **1.7. Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

## 1.8. Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

## 1.9. Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	20 years
Furniture and equipment	7-15 years
Information and communication technology	4-5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

## 1.10. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

## 1.11. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

## **1.12. Employee Entitlements**

### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows.

## **1.13. Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

## **1.14. Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

## **1.15. Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, painting contract liability and finance lease liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

## **1.16. Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

## **1.17. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

## **1.18. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

## **1.19. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Operational Grants	504,098	453,450	519,680
Teachers' Salaries Grants	1,329,935	1,391,846	1,391,846
Use of Land and Buildings Grants	318,234	430,846	430,846
Other MoE Grants	208,862	132,500	130,818
Healthy Lunches Grant	155,241	-	-
Other Government Grants	29,811	-	5,844
	<u>2,546,181</u>	<u>2,408,642</u>	<u>2,479,034</u>

The School has opted in to the donations scheme for this year. Total amount received was \$37,650 (2020: \$40,050).

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Revenue</b>			
Donations & Bequests	8,003	-	9,081
Fees for Extra Curricular Activities	2,364	-	2,804
Trading	4,148	16,720	4,964
Fundraising & Community Grants	7,737	-	15,335
Other Revenue	15,250	1,500	22,321
	<u>37,502</u>	<u>18,220</u>	<u>54,505</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	5,359	500	4,881
Trading	2,425	-	4,635
Fundraising & Community Grant Costs	-	-	1,946
	<u>7,784</u>	<u>500</u>	<u>11,462</u>
	<u>29,718</u>	<u>17,720</u>	<u>43,043</u>

*Surplus / (Deficit) for the year Locally raised funds*

## 4. Learning Resources

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Curricular	22,538	34,903	27,056
Equipment Repairs	2,143	8,000	2,567
Information and Communication Technology	6,930	23,000	8,294
Library Resources	272	400	276
Employee Benefits - Salaries	1,655,389	1,603,446	1,622,953
Staff Development	5,130	7,000	3,040
	<u>1,692,402</u>	<u>1,676,749</u>	<u>1,664,186</u>

## 5. Administration

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Audit Fee	4,841	4,000	3,841
Board Fees	3,610	3,700	3,610
Board Expenses	-	1,100	573
Healthy Lunches expenses	155,241	-	-
Communication	3,214	4,800	3,274
Consumables	8,533	9,500	7,100
Operating Lease	1,370	10,000	1,721
Legal Fees	-	1,500	-
Other	13,378	17,450	12,172
Employee Benefits - Salaries	85,314	109,000	108,647
Insurance	6,144	4,500	6,230
Service Providers, Contractors and Consultancy	10,302	2,500	3,122
	<u>291,947</u>	<u>168,050</u>	<u>150,290</u>

## 6. Property

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	4,846	6,000	6,672
Consultancy and Contract Services	18,554	13,000	10,789
Cyclical Maintenance Provision	37,763	14,360	14,360
Grounds	9,014	11,000	14,155
Heat, Light and Water	39,694	30,000	29,527
Repairs and Maintenance	14,339	32,672	2,766
Use of Land and Buildings	318,234	430,846	430,846
Security	3,060	2,500	3,344
Employee Benefits - Salaries	38,551	41,600	49,485
	<u>484,055</u>	<u>581,978</u>	<u>561,944</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	645,730	682,397	681,624
Short-term Bank Deposits	30,103	-	-
Cash and cash equivalents for Statement of Cash Flows	<u>675,833</u>	<u>682,397</u>	<u>681,624</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$675,833 Cash and Cash Equivalents, \$286,963 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2022 on Crown owned school buildings.

## 8. Accounts Receivable

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	10,973	-	-
Receivables from the Ministry of Education	736	-	-
Interest Receivable	373	456	456
Teacher Salaries Grant Receivable	87,570	97,998	97,998
	<u>99,652</u>	<u>98,454</u>	<u>98,454</u>
Receivables from Exchange Transactions	11,346	456	456
Receivables from Non-Exchange Transactions	88,306	97,998	97,998
	<u>99,652</u>	<u>98,454</u>	<u>98,454</u>

## 9. Investments

The School's investment activities are classified as follows:

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	92,523	159,983	159,983
Total Investments	<u>92,523</u>	<u>159,983</u>	<u>159,983</u>

## 10. Property, Plant and Equipment

	Opening					Total (NBV)
	Balance (NBV)	Additions	Disposals	Impairment	Depreciation	
	\$	\$	\$	\$	\$	\$
2021						
Building Improvements	189,531	9,216	-	-	(21,012)	177,735
Furniture and Equipment	141,985	4,283	-	-	(17,363)	128,905
Information and Communication Technology	14,014	6,426	-	-	(9,309)	11,131
Motor Vehicles	4,248	-	-	-	(3,478)	770
Leased Assets	18,773	-	-	-	(13,986)	4,787
Library Resources	13,678	855	(7,791)	-	(843)	5,899
Work in Progress	4,348	(4,348)	-	-	-	-
Balance at 31 December 2021	<u>386,577</u>	<u>16,432</u>	<u>(7,791)</u>	<u>-</u>	<u>(65,991)</u>	<u>329,227</u>

The net carrying value of equipment held under a finance lease is \$4,787 (2020: \$18,773)

	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value	2020 Cost or Valuation	2020 Accumulated Depreciation	2020 Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	504,828	(327,093)	177,735	495,612	(306,081)	189,531
Furniture and Equipment	365,156	(236,251)	128,905	360,874	(218,889)	141,985
Information and Communication Technology	102,530	(91,399)	11,131	96,105	(82,091)	14,014
Motor Vehicles	17,391	(16,621)	770	17,391	(13,143)	4,248
Leased Assets	32,001	(27,214)	4,787	40,772	(21,999)	18,773
Library Resources	24,030	(18,131)	5,899	53,852	(40,174)	13,678
Work in Progress	-	-	-	4,348	-	4,348
<b>Balance at 31 December</b>	<b>1,045,936</b>	<b>(716,709)</b>	<b>329,227</b>	<b>1,068,954</b>	<b>(682,377)</b>	<b>386,577</b>

#### 11. Accounts Payable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Creditors	34,467	62,125	62,125
Accruals	7,155	143,317	143,317
Employee Entitlements - Salaries	87,442	97,998	97,998
Employee Entitlements - Leave Accrual	15,589	37,157	37,157
	<u>144,653</u>	<u>340,597</u>	<u>340,597</u>
Payables for Exchange Transactions	144,653	340,597	340,597
	<u>144,653</u>	<u>340,597</u>	<u>340,597</u>

The carrying value of payables approximates their fair value.

#### 12. Revenue Received in Advance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Other Revenue in Advance	3,000	-	-
	<u>3,000</u>	<u>-</u>	<u>-</u>

#### 13. Provision for Cyclical Maintenance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Provision at the Start of the Year	77,162	77,162	68,089
Increase/ (decrease) to the Provision During the Year	16,407	14,360	14,360
Use of the Provision During the Year	-	(12,672)	(5,287)
Provision at the End of the Year	<u>114,925</u>	<u>78,850</u>	<u>77,162</u>
Cyclical Maintenance - Current	17,315	19,788	-
Cyclical Maintenance - Term	97,610	59,062	77,162
	<u>114,925</u>	<u>78,850</u>	<u>77,162</u>

#### 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
No Later than One Year	9,033	12,710	12,710
Later than One Year and no Later than Five Years	6,040	15,072	15,072
Future Finance Charges	(1,188)	(3,022)	(3,022)
	<u>13,885</u>	<u>24,760</u>	<u>24,760</u>
Represented by:			
Finance lease liability - Current	8,110	10,876	10,876
Finance lease liability - Term	5,775	13,884	13,884
	<u>13,885</u>	<u>24,760</u>	<u>24,760</u>

## 15. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

2021	Opening Balances	Receipts from MoE	Payments	Board Contributions	Closing Balances
	\$	\$	\$	\$	\$
Potable Water Upgrade - 217621	23,223	-	(11,549)	-	11,674
Hall Project - 222157	32,130	-	(41,992)	-	(9,862)
Pool Project - 222110	(2,375)	76,541	(62,288)	-	11,878
MOE Blk A and C P2 Exterior Upgrade - 214336	242,007	833,285	(1,056,669)	-	18,623
Carpet Water Damage - 230144	-	10,711	(10,365)	-	346
MOE Room 5&6 - project number 224454	-	282,681	(58,999)	-	223,682
Totals	294,985	1,203,218	(1,241,862)	-	256,341

### Represented by:

Funds Held on Behalf of the Ministry of Education	266,203
Funds Due from the Ministry of Education	(9,862)
	<u>256,341</u>

2020	Opening Balances	Receipts from MoE	Payments	Board Contributions	Closing Balances
	\$	\$	\$	\$	\$
Electrical Upgrade	59,778	-	(59,778)	-	-
Potable Water Upgrade - 217621	49,486	-	(26,263)	-	23,223
Pool Project - 222110	43,304	6,331	(49,635)	-	-
PE Store Re Cladding	14,968	-	(14,968)	-	-
Hall Project - 222157	-	90,000	(57,870)	-	32,130
Pool Project - 222110	-	-	(2,375)	-	(2,375)
MOE Blk A and C P2 Exterior Upgrade - 214336	-	917,118	(675,111)	-	242,007
Totals	167,536	1,013,449	(886,000)	-	294,985

## 16. Funds Held on Behalf of the Sports Cluster

Stoke School was the lead school and holds funds on behalf of the Sports cluster.

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Funds Held at Beginning of the Year	394	394	394
Funds Spent on Behalf of the Cluster	(394)	-	-
Funds Held at Year End	-	394	394

## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 18. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, and Deputy Principal.

	2021 Actual	2020 Actual
	\$	\$
<i>Board Members</i>		
Remuneration	3,610	3,610
<i>Leadership Team</i>		
Remuneration	261,244	252,830
Full-time equivalent members	2.00	2.00



Total key management personnel remuneration

264,854	256,440
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There are six members of the Board excluding the Principal. The Board had held eight full meetings of the Board in the year. The Board also has Finance (two members) and Property (one member) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

*Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140 - 150	130 - 140
Benefits and Other Emoluments	4 - 6	4 - 6
Termination Benefits	0 - 0	0 - 0

*Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100 - 110	2.00	1.00
	<u>2.00</u>	<u>1.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

**19. Compensation and Other Benefits Upon Leaving**

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	\$ -	\$ -
Number of People	-	-

**20. Contingencies**

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

**Holidays Act Compliance – schools payroll**

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

**21. Commitments**

**(a) Capital Commitments**

As at 31 December 2021 the Board has entered into the following contract agreements for capital works.

(a) \$54,984 contract for a portable water upgrade. This project is fully funded by the Ministry and \$49,486 has been received of which \$37,813 has been spent on the project to balance date. This project has been approved by the Ministry.

(b) \$85,031 contract for Pool Refurbishment. This project is fully funded by the Ministry and \$76,541 has been received of which \$64,663 has been spent on the project to balance date. This project has been approved by the Ministry.

(c) \$1,637,100 contract for Blocks A and CP2 upgrade, which will be fully funded by the Ministry of Education. \$1,750,403 has been received, of which \$1,731,780 has been spent. This project has been approved by the Ministry.

(d) \$10,771 contract to fix water damage to room 8 & 11. This project is fully funded by the Ministry and \$10,711 has been received of which \$10,365 has been spent on the project to balance date. This project has been approved by the Ministry.

(e) \$470,071 contract for ILE upgrade of Block C Classrooms. This project is fully funded by the Ministry and \$282,681 has been received of which \$58,999 has been spent on the project to balance date. This project has been approved by the Ministry.

(f) \$99,000 contract for Hall Upgrade, which will be fully funded by the Ministry of Education. \$90,000 has been received, of which \$99,863 has been spent. This project has been approved by the Ministry.

**(b) Operating Commitments**

As at 31 December 2021 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2020: nil)

## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash and Cash Equivalents	675,833	682,397	681,624
Receivables	99,652	98,454	98,454
Investments - Term Deposits	92,523	159,983	159,983
Total Financial assets measured at amortised cost	<u>868,008</u>	<u>940,834</u>	<u>940,061</u>

### Financial liabilities measured at amortised cost

Payables	144,653	340,597	340,597
Finance Leases	13,885	24,760	24,760
Funds Held for Capital Works	256,341	294,985	294,985
Total Financial liabilities measured at amortised Cost	<u>414,879</u>	<u>660,342</u>	<u>660,342</u>

## 23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.